

## **Minutes of the January 6, 2011 VSI Board of Directors Meeting**

The meeting was called to order at 8:33 p.m. Present were Mary Turner, David Strider, Jessica Simons, Steve Hennessey, Bill Geiszler, Walter Smith, Terry Randolph, Kevin Hogan, Michael Braum, Bob Rustin, Peter Maloney, Brian Kupferer, and Michael Downs.

David asked for approval of the November 18, 2010 Board meeting minutes. Bill moved that they be approved, seconded by Terry and passed. He then asked that the minutes of the April 24-25, 2010 BOD meeting minutes also be approved. Bill moved that they be accepted, seconded by Steve and passed.

Report on the SC Sectional Meet – Bob reported that the meet invite has been vetted by the Eastern Zone Technical Planning Committee and will be posted to the site in the next few days. The contract between VSI and USA-S Swimming is complete and has been signed. Payment will be received in two parts. Bag tags have been ordered from Bag Tags (the vendor). Artwork will be received about a month before the meet. Bob Griffiths will be one of the evaluators. Mary will send the completed announcement to the Eastern zone. Mary will also email neighboring LSCs and ask if they would like to post it on their websites.

Finance Committee – On November 26 the annual audit of the book was done. There were no major issues. He did, however, highlight several issues. \$225 more was paid to USAS than received by VSI for athlete registrations. \$400 more in club dues was paid to USAS than was collected by VSI. A new procedure has been put in place to alleviate this problem in the future. Several non-athlete reimbursement requests were received as late as 6 months after the meets attended. He suggested a recommendation that would say that non athletes should submit their requests within 230 business days of the event. There should be an expectation that these requests be submitted in a timely manner. Bill suggested that it be put on the reimbursement form posted on the web site. The person who approves the request for reimbursement should be a different person than the disperser. Reimbursement for under \$50 should be paid outright by the treasurer. For reimbursements over \$50 the treasurer should get an approval from the committee head or an officer. Approval by email would be sufficient. Large amounts would still require 2 signatures. There will be a reimbursement policy that covers all this. Bob moved that these become policy seconded by Steve and passed. In any event, this needs to be done for LEAP II. Bill Geiszler sent out the 990 form.

Proposal for Meet Management – See attached. The Technical planning committee recommended that this proposal be included in VSI procedures. The motion passed.

Background Check – All the information has been posted to the web site. New information will be published by next Monday. A link to the CBC web site will be posted as well. This should be the first item on the web site. Mary will send an email to all registered VSI non athlete members. Confirmation emails will not be sent out by the new company. The order number will be the last screenshot one will see. No one can be registered as “other” until they have passed a background check.

Swimposium – Rooms have been reserved at the Koger Center for October 1-2, 2011. Perhaps an education component for all non athletes can be included. Michael Downs said that here is a FBI task force that will give seminars for free. Breakfast will be arranged for the athletes meeting. Brian spoke with David Walters about holding a clinic and being the keynote speaker at the banquet. The clinic would be held at Randolph Macon. He has already been in touch with Kevin Maloy. Bill suggested that VSI deal directly with David.

As Jessica Simons will not be available to do the Long course zone team entries this coming summer, Brian suggested that Steve Hennessey train as her replacement. Steve accepted. Chaperones will only have to pass a Level I background check. Bill will come up with a recommendation for reimbursing chaperones who are not already registered with VSI and have no background check.

LEAP II – Walter is chairing a task force for VSI. The members of this task force are Mary Turner, Peter Maloney, Bill Geiszler, and David Strider. There is some housekeeping that needs to be done on the by-laws. USAS wants all LSCs to have identical bylaws on the Review Section.

Nominating Committee – The members of this committee are Mary Turner, Michael Sell, Bob Hood, Arturo Weldon, and one additional person from the South West district. Two individuals (Avis Aheron and Amy Brehl) have been asked. Steve moved to approve the committee with the addition of either of those individuals. The motion was seconded and passed.

Diversity – Peter reported that the Learn to Swim Program is being pushed. Gordon Hair will be joining this committee.

Open Water – Kathy Nunn has agreed to chair this committee. Diane Cayce and Stephanie Suhling have agreed to be on this committee. The Chair entertained a motion to that effect and Jessica so moved./

Long Course Senior Champs – David will contact George to see where VSI is in regards to a venue. The web site will be changed to TBA. David will also discuss the Short Course Senior Champs meet announcement.

The date of the next Board meeting will be February 13 at 2 p.m. This will be a teleconference.

The next House of Delegates meeting will be held on April 17, 2011 at the Koger Center. There may be a Board of Directors meeting on the evening of April 16<sup>th</sup>. There will be a Board of Directors meeting held on Sunday morning prior to the House of Delegates meeting.

Brian Kupferer moved to adjourn, seconded by Steve and passed. The meeting concluded at 11:23 p.m.

Respectfully submitted,

Jessica Simons / Interim Secretary