

Minutes of the August 22, 2010

VSI Board of Directors Meeting

The meeting was called to order at 11:10 a.m. Present were Kevin Hogan, Terry Randolph, Bill Geiszler, Mike Julian, Bob Rustin, Michael Braum, Mary Turner, Walter Smith, Jessica Simons, David Strider, Brian Kupferer, Lee Gibbs, Michael Downs, and Steve Hennessey.

The minutes of the August 2, 2010 conference call were submitted. Mary Turner moved that the minutes be approved, seconded by Terry Randolph and passed.

Bill Geiszler presented the treasurer's report. He expects a \$10,000 loss for the year. The main reason will be the funding of the Championship meets, the extra bus for short course Zones and a few other miscellaneous items. Terry Randolph moved to accept the report. Bob Rustin seconded and the motion passed.

Finance report – Bob Rustin presented a proposal for the webmaster's policy that included changes to posting and allowing the permanent office access. Salary negotiations are ongoing at this time. It was strongly suggested that a back up position be created. Someone else needs to have the access codes and passwords to the website in case of an emergency. Major changes and upgrades or a project requested by VSI would be additional and not included in the salary. Terry Randolph moved to accept the proposals. Bill Geiszler moved to insert "as a starting point". The friendly amendment was accepted and the motion passed.

Items from the Permanent Office

1. Mary will send out her report
2. 6, 102 swimmers, 10 single meet swimmers, 860 non athletes, 7 life members, and 46 clubs were registered in 2010.
3. The permanent office has been moved from Louise's' home to Mary's.
4. Mary moved that the athlete registration and seasonal membership forms be posted to the website with the modification that a notice that the registration goes back to the Club rather than to the registration chair. The motion passed.
5. The registration forms will be sent electronically.
6. Mary moved that a deadline for coaches' certifications be set at 5 p.m. prior to the first day of the meet. Bill Geiszler seconded. Brian Kupferer suggested 3 days prior. Mary accepted this suggestion as a friendly amendment and the motion passed.
7. Non athletes and seasonal athletes may send in individual payment. All other athletes must be paid for by a club check. Registration is accomplished when received at the registration office.
8. Single meet registration will be \$12.00.

9. VSI will continue to send AAA and AAAA patches to 14 and younger swimmers on a one time basis.
10. The seasonal club fee will be \$50.00.
11. There will be a tribute to Louise at the HOD in October and a symbolic one at the convention.

Swimposium – Kevin reported that the officials' part is set. Peter Clark is attending. There will be a club leadership program offered. On Saturday there will be a coaches meeting at 3, an age group meeting at 4 and a tech planning meeting at 5:30. On Sunday the House of Delegates will meet at 10. The Board will meet at 9 and the banquet will begin at 1. A conference call will be held the week prior if needed.

By-laws – See the proposed by-law changes posted to the web site. Terry Randolph presented an addition to the By-laws. Her proposal stated that a Times and Recognition Chair be added to the standing committees and given a seat and vote on the Board of Directors. Lee Gibbs moved that 1 of the at large seats be the Times and Recognition coordinator. Steve Hennessey seconded and the motion passed. Diversity and Disability should be at large members as well. This recommendation was approved by consensus of the Board.

Policy and Procedures -

G. CLASSIFICATIONS, TIME STANDARDS and ENTRIES

Proposed Change:

4. Entry times must have been achieved in USA Swimming sanctioned or approved competitions, or observed swims. "Coaches Times" (CT's) or "No Times" (NT's) are permitted *whenever specified in the meet announcement. Entries using Coaches Times (CT's) or No Times (NT's) are not permitted at Age Group Champs, Senior Champs or 14 & under swimmers participating in Regional Champs. Coach's Times may be not faster than a B time.*

O. Eastern Zone Competition

Information Pertaining Only to Long Course Zones

- h. In the event that Senior Championships occurs after Age Group Championships, individual event results and relay lead off splits for 14 and younger swimmers may be used towards the number of events in which the swimmer qualifies.
 - i. *Time trials and intermediate splits from any race will not be included for consideration.*
10. Chaperones
 - a. Prospective chaperones will indicate their interest to the Zone Team Manager at the appropriate level championship meet during zone registration. *If there is an inadequate number of a chaperone for an age group(s), then the swimmers in that*

age group may not travel with the Zone team to the Zone swimming championship.
This change was tabled for further discussion.

RECORDS

1. In order to be considered for VSI Age Group and Open records, a swimmer or relay team must be registered with USA Swimming and representing VSI when the time is achieved.

J. MARSHALS

Current Wording:

A minimum of two Marshals will be present at all VSI sanctioned meets. They will be responsible to the meet referee(s) and the meet director and perform duties as outlined in USA Swimming Rules and Regulations. Marshals must meet all requirements as set forth by USA Swimming; the minimum age for Marshals will be 18 years of age.

Proposed:

J. Meet Safety

1. A minimum of two Meet Marshals will be present at all VSI sanctioned meets. They will be responsible to the meet referee(s) and the meet director and perform duties as outlined in USA Swimming Rules and Regulations. Marshals must meet all requirements as set forth by USA Swimming. The minimum age for Marshals will be 18 years of age. For facilities with a separate warm-up/warm-down area a minimum of three (3) shall be present and on duty at all times. One marshal must remain in the warm-up/warm-down area.
2. All Meet Safety Procedures as outlined in the VSI Procedures manual must be followed.
3. Any swimmer without a coach will be assigned a coach by the Meet Director. Such swimmer must present documentation of previous coach training and competency with diving racing starts. If such documentation is not available, that swimmer must start in the water.
4. No camera or other equipment that is capable of taking photographs will be permitted behind the starting blocks, without express permission of the Meet Director. Individuals who violate of the above photography restrictions may be asked by the Meet Director to leave the pool venue.

PROCEDURES

D. Insert current or updated Virginia Swimming Meet Safety Procedures

C. Championship Meet Management

9. OME fees will be estimated and used as a listed meet expense by the host club for Championship meets."
10. The host team's local host coordinator will be advised of the approximate number and duration of hotel rooms for officials and such expense will be counted in the local host's listed meet expenses.

Zones – Jessica Simons moved that VSI replace the 5 tents damaged due to the storm at Zones. Terry Randolph seconded and the motion passed. The zone team manager would like to put a bid out to other vendors to outfit the team. The request was granted.

VSI will adhere to and follow the procedure for approval of meets.

Items from the General Chair

1. The host club will be given a fixed amount to provide certain services to be determined by the Board of Directors. It was proposed to add this to the Championship meet procedures, seconded by Terry Randolph and passed.
2. 10 individuals will represent VSI at convention.
3. The Board currently has 3 athlete members. A 4th will be contacted and asked to join.
4. Due to Louise's passing, upcoming elections are necessary. David Strider will stand for election as General Chair and Terry Randolph will stand for election as Admin Chair. This election is to fill out the expiring terms.
5. A leadership Conference is being held on October 28-31. David Strider asked for transportation costs and this was granted. Terry Randolph was asked to attend as well.

Committee Reports

Admin – no report

Technical planning – See the updated schedule posted to the web site. The meet director and meet management procedures were presented by Steve. They were seconded by Kevin Hogan and passed. They are posted to the web site as well.

Officials – Kevin reported that planning for the Swimposium is well under way.

Athletes – no report

Senior – no report

Age Group – no report

Diversity – no report

Disability – no report

Safety – no report

Records – no report

Equipment – Michael is going to do surveys and see what VSI has and what needs to be repaired or replaced. Mary suggested that the VSI computers be housed with him.

Sectional meet – The meet referee has been selected as have the evaluators. A meet director is still needed. Hotels need to be secured. A local host coordinator is sought. It was proposed that Bob Rustin and Mary Turner be co-meet directors. They accepted.

The weekend after convention PV has invited VSI to send a representative to a sexual harassment workshop.

Old Business

The issue of unrestricted meet fees for non championship meets was again discussed. Steve Hennessey was tasked to bring a policy or procedure to the next board meeting.

General discussion

The meet invitation must be adhered to as well as timelines.

Future HOSD and BOD meetings

The BOD will meet on January 9, 2011 and March 19, 2011.

Other Business

Bill Geiszler would like to reimburse the Limericks' for the internet for part of the year at approximately \$40 per month. Mary Turner moved to do so, seconded by Bob Rustin and passed. He has cancelled Louise's credit card at Office Depot.

As there was no further business, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Jessica Simons/Substitute Secretary