

## **Minutes of the January 6, 2008 VSI Board of Directors Meeting**

The meeting was called to order at 10:07 at the Dominion Power offices Richmond, Virginia. Present were David Strider, Bill Geiszler, Walter Smith, Kevin Hogan, Mary Turner, Michael Downs, Lee Gibbs, Terry Randolph, James Wolfle, Steve Henessey, Brian Kupferer, George Massey, and Jessica Simons.

The 10/06/07 Board Minutes were amended under General Chair report concerning the makeup of the Governance Task Force to be established to read that Board members, non Board members, and the Junior Athletes Rep will be asked to serve on this task force. Steve Henessey moved to accept the minutes as amended. And the motion carried.

Treasurer – See report posted to the web site. The meet financial reports have been coming in on time. No late fees have been assessed. 14 athletes qualified for winter Nationals and 13 have submitted requests for reimbursement. Bill will ask USA Swimming if the debit date can be changed to the 15<sup>th</sup> of each month; the LSC will continue to do business as it is now conducted.

Zone Championship Update – James reported on the summer 2008 Zone Championship we will co host with PV. He and Michael have visited the premises. VSI will be the lead for the 12 and under preliminary sessions to be held at the Rockville Municipal Swim Center, an outdoor 8 lane 50M pool with warm up and warm down water. Each LSC will bring its' own tents for shade. The facility will run a snack bar. An apparel vender and swim shop will be on site. Admission of \$2 per person will be charged. There will be bag tags for athletes and officials. The pool is deep enough for pads at both ends. There is an 8 lane scoreboard and a PA system. Areas of concern were identified. A hospitality coordinator needs to be identified ASAP. We need 4-5 marshals, 2 money takers (admission and heat sheet), an announcer, 2-3 to run and post. Michael will take care of the meet officials needed for the actual running of the meet. There will be equipment needed to run the meet. VSI will purchase 30 watches if the ones already owned cannot be located. PVS and VSI are ready to create the bank account from which all money will flow in and out. The name of the account will be "2008 Eastern Zone LC AG Championships". John Erter will create the account and will be the only person to deposit and write checks. Bill Marlin will be the only contact to authorize John to write checks. Each LSC will appoint someone to have complete read-only access to this account on a daily basis. Steve moved as discussed to seed the account with \$5,000, seconded by Walter. The motion passed. Bill Geiszler was asked to serve as the VSI rep who would have read-only access to the account. He accepted. Michael's goal is to provide lodging for as many officials as possible including the officials on the assigned team.

Policy By-law Changes – In order to ensure that 20% of the Board of Review is comprised of athletes, it was recommended that serving on the BOR as one of the responsibilities of the Senior Athlete Representative be included in Article 610.3. This is a housekeeping item. Walter will finalize where this should be placed in our by-laws to be presented to the HOD at the end of April. At the last Board meeting the ramifications of the recent change to the USA swimming guidelines regarding entry times was discussed. Since the rule is pretty clear, there does not seem to be a need to make a specific statement or change to the VSI policies and procedures. However, in order to be clear about the intent of the rule, we will modify the standard statement in our meet invitations regarding entry time to read as follow: "Swimmers must meet all

eligibility requirements for the meet. Entry times must be no slower than the qualifying times for the meet.” This will not require a policy or by-law change.

Age Group Vacancy – Brian Kupferer has said he is willing to serve as interim chair until an election can be held. Mary asked the Board to agree with her appointment of Brian as interim and the Board welcomes him. At the April HOD, a 1 and 2 year coach’s rep will be elected if Brian decides to stand for election as the Age Group Chair.

An update on the mediation between STAT and QDD – The issue has been resolved.

Corporate Credit Status – Nothing has been received from Wachovia. Bill will talk to SunTrust to see if they will issue a corporate card.

HS Swimming – Regionals and States both AA and AAA will be observed. Districts will be observed in areas where no Regional is being held.

2008 Swimposium Update – PV will join us at our Swimposium in the fall. MD will also be invited. Funding will be available this year from USA Swimming. Kevin Maloy will be responsible for coordinating the Swimposium.

CLBMS – A Leadership program will be held on February 9, 2008 at the Crowne Plaza in Richmond.

Committee Reports –

Admin Vice Chair – See report on the web site. There are no action items.

Membership/Registration – See report on the web site. There are no action items. SVFY has not reregistered, not SGY as posted in the report. The number of non athletes should be corrected to read 691. One club owes VSI for athlete registration fees. If a cashier’s check is not received by Friday, 1/11/08, the matter will go to the Board of Review.

Finance/Treasurer – Tax forms were sent at the end of November to the IRS and USA Swimming. Bill requested that OME come to him for any meet for which VSI pays the pool rental up front.

Age Group – The Virginia / NC meet has been cancelled. It was moved by Mary and seconded by Terry that the bid for LC Age Group Champs be awarded to CGBD. Steve Henessey and Brian Kupferer abstained and the motion passed.

Technical Planning – See report on the web site. The meet template for next year’s free market format will be generated.

Athletes – No report.

Coaches – No report.

Championship Meet Committee – no report.

Officials – See report on the web site. Kevin would like the Board to consider purchasing two laptop computers which would be dedicated for use at LSC Championship meets. VSI should

also consider the use of an air card for internet connection. Bill moved that Kevin, Terry, and Michael research what kind of computers to purchase, and where to house the computers and the need for any type of office software. Steve seconded and the motion passed. The total spent should be around \$2500 for all necessary items.

Club Development – See report on web site.

Disability – No report.

Diversity – Marc Rios went to the Diversity summit.

Safety – See report on web site.

Equipment – No report.

Top 10/NTV – Intermediate splits will not be in SWIMS unless Terry is requested to put them in by the coach. Valid LOS's are in SWIMS.

Records – No report.

Review – No report.

Policy/Legislation – No report.

Web Master – See report on web site.

Zone Team – See report on web site. VSI will pay for Caycee's USA-S registration.

Senior – See report on web site. WAVE and RSA may petition NC to attend our LC Senior Champs if it is held in NC. It is NC's decision to make, not VSI's. The facility would cost between \$13-14,000. Costs for certain key officials must be included in the cost matrix. A swim shop would be on site. Perhaps a local team could do concessions for VSI as a fund raising venture. Mary asked George to contact teams for a Hospitality chair and to supply runners and marshals. The opportunity for N2 and N3 certification should be available. Steve suggested that George contact team boards for the same information. Mary will contact Louise for a list of the team presidents and send an email to them to get the information out to as many people as possible. She will ask for interest in attending. Final information from NC, including sanction and pool availability, must be received by February 1, 2008.

Mary asked to be added to all committee lists as she is an ex officio member of all committees.

Travel Fund Criteria - It was moved by Brian and seconded by Bill that the following be submitted for approval to the HOD in April. The motion passed.

1. To be eligible for travel expense athlete reimbursement, the following criteria must be met:
  - a. Be a VSI registered amateur swimmer at a National Championship, Junior National Championship, National Disability Championship, U.S. Open or any Trial class meet.

b. Swimmers must have swum an individual event in at least one (1) USA Swimming sanctioned meets as a VSI registered swimmer within the six-month period immediately prior to their reimbursable competition. Exceptions for documented illness, injury etc., will be considered on an individual basis.

c. USA Swimming sanctioned meets, as defined under this Travel Fund Criteria, do not include individual team time trials, intra-squad meets, or any other type of meets that limit entries to only one swim club.

d. Only individual event qualifiers are eligible for reimbursement.

e. College swimmers are eligible for travel reimbursement only if they were a VSI registered swimmer prior to college and participated in at least one VSI sanctioned meet that occurred before March 1<sup>st</sup> of the year prior to attending college. Exceptions will be considered for swimmers whose families moved into the Virginia LSC. Swimmers may petition for eligibility to the VSI Board of Directors at any time up through 30 working days after the meet.

f. Requests for reimbursement must be submitted to the treasurer of VSI within 30 working days after the meet for full funding. For requests submitted after the 30 working days after the meet, extenuating circumstances can be submitted in writing to the VSI Board of Directors for review and consideration for full or partial funding.

## 2. NO CHANGE IN LANGUAGE

Item from the General Chair – VSI was asked to reduce the amount owed to VSI by PSDN from the Neil Walker Clinic. Kevin moved that PSDN reimburse \$1,530.32 to VSI, seconded by Brian. The motion passed. If VSI has a host club, it will continue to host clinics each year. Kevin Maloy will follow up on this.

Michael Downs has been selected to officiate at Olympic Trails.

The next HOD will be held on April 27, 2008. The banquet will be held on October 5, 2008. The next Board of Directors meeting will be by March 2, 2008, but that date may change.

Other Business – None

The meeting was adjourned at 3:55 moved by Steve and seconded by Lee Gibbs.

Respectfully submitted,

Jessica Simons  
Secretary