

VSI Vision Task Force Action Items

	Action Item	Action	By Whom	Date
1.	House of Delegates			
a.	Conduct business of meeting in a more relaxed and informative way with background being given as to decisions made by committees or the Board			
b.	*Change the number of meetings from three to two each year.		HOD	10/04
c.	*Design and organize Education Weekends - Develop the two House of Delegates meetings into weekend functions for education and recognition.			
c.	*Develop a Delegates handbook to be sent to each club for use by its HoD representatives			
e.	Move the Age Group and Senior Committees under the auspices of the Technical Planning Committee			
f.	Hold Age Group, Technical Planning, and Senior Committee meetings at different times		Board	10/04
g.	Publish agendas of committee meetings on the website at least one week prior to meeting			4/05
h.	Publish minutes of committee meetings on the website.			Partial
i.	Request/require committee chairs to maintain a notebook of the actions taken by committee as well as the meeting minutes, financial information, and a yearly summary.			
2.	Roll of LSC			
a.	*Hire a webmaster after developing a job description and system of oversight for the position. (see p. 3 of report)			8/04
b.	Establish a group health and dental insurance plan and serve as the facilitator of the plan			
c.	Serve as a resource and consultant for new aquatic facilities. Be proactive in consulting municipalities, companies and individuals considering the building of such facilities			
d.	*Partner with USA in its Club Development project.			
e.	Return House of Delegate meetings to a productive and informative function at which teams believe they must be represented.			
f.	*Develop an action plan to guide the LSC.			
3.	Budget:			
a.	*Keep the cost of Zones stabilized for both the families and the LSC			ongoing
b.	*Modify meet rebate fees charged to teams if meet invitations are not submitted or returned to host teams in a timely fashion (see page 31 of report).		HoD	4/05
c.	Add \$1.00 to the USA Registration Fee in 2005 as well as a \$1.00 increase at least every 4 years			

* Top Ten Vision Task Force Recommendation

Vision Task Force Action List

	Action Item	Action	By Whom	Date
d.	Fund the equipment line item of the budget from fees charged by those who use the equipment. VSI registered teams sponsoring a swim meet that uses VSI equipment pay \$75 per session, not to exceed \$150 per day, for its use			
e.	VSI should move in the direction of greatly decreasing the timing equipment it owns. Long-term goal would be to not own any equipment. The Task Force estimates that this may take up to 15 - 20 years but may not be possible to accomplish.			
f.	Continue the goal of keeping the cost of Zones to the swimmer at \$300 for the short course meet and \$350 for the long course meet.			ongoing
g.	For the Long Course Zones meet, keep cost stabilized by increasing the number of qualification times needed to be part of the team and/or a decrease in the number of items included in the uniform.			
h.	VSI decreases the number of items on the Zones uniform list. (Example, warm-up should not be part of the Long Course uniform since is not needed because of weather that time of year.)			
i.	Recommend profits of \$1200 - \$1500 for each full meet day of an age group meet and \$1500 - \$1800 likewise for a senior meet be considered appropriate when determining requests for increase splash fees.			9/04
j.	Modify the Meet Financial Report as follows: a. Removal of the following line items. Sale of Programs, Rental of Equipment, Hired Labor, Printing and Misc. b. The line item "Other" be changed to Time Trials. c. Hospitality be further reviewed for removal or to be retained (task force split on this item)			Partial 9/04
k.	Study the requirements to start an endowment for Virginia Swimming			
l.	*Hold USA Swimming accountable for funds from the fee increases.			
4.	Meet Formats			
a.	*Review the current meet format/schedule to introduce other types of meets such as statewide AA meets			4/05
5.	VSI Championship Meets			
a.	*Develop/appoint a Championship Meet Committee to make meets a showcase event (see p. 25 of report)		Board	1/06
6.	Zones:			
a.	*Publish standard procedures for Zone administration and swimmer selection on the VSI web site:			
b.	*Recognize T16 Awards with a small gift given at the team meeting after each night's session.			

* Top Ten Recommendation by Task Force

	Action Item	Action	By Whom	Date
c.	*Pay the Zones Coaching Staff members a stipend. Recommend starting amounts of \$300 for the Head Coach and \$200 for each assistant.			8/04
d.	*The 15 - 18 age swimmers need to be removed from the meet. If 15 - 18 year olds remain in the meet, a time ceiling of the Junior Qualifying Times (cuts) should be the fastest standard and an average time of the two Eastern Zone Sectional meets should be the slowest.			Proposed to Zone
e.	Address the issue of re-instating a swimmer who has declined the invitation to be a member of the Zone Team. It is the belief of those on the Task Force that once a swimmer has declined his/her invitation, that swimmer should not be re-instated. To document the decision, an Intent/Confirmation Form needs to be completed and signed by the swimmer and a parent or coach			
f.	Continue to manage zone team size by the number of qualifying times a swimmer must achieve.			
g.	Coach Selection: formalized procedure with specific requirements for participation needs to be implemented (see page 24 of report)			
7.	Regional Structure			
a.	Publish a written explanation with the current regional structure in order to educate members as to how decisions are made.			
8.	Awards & Recognition: Review current procedures to include			
a.	Announcing Competitive Spirit Awards at Banquet but give awards to coaches to present at individual team banquets			
d.	Reconsideration of awarding of Swimmer of Year to 12 & Younger competitors due to the amount of pressure and future expectations placed upon the swimmers			
c.	Establishing an alumni database of VSI swimmers who are or have been Olympians, world record holders, participants at World Championships, etc.			
d.	Developing a consistent method of choosing swimmers and coaches for statewide awards (see page 35 of report)			
9.	LSC Relationship with other Swimming Organizations:			
a.	Summer League			
i.	Task Force suggests a continuation of VSI clubs being involved with the administration of these leagues as these clubs provide many with an introduction to our sport			
ii.	Having two Summer Awards Championship meets on different weekends, and allowing teams to choose which one to attend based on their area's summer league championship meet, is believed to be a very positive idea			

	Action Item	Action	By Whom	Date
b.	High School			
i.	A win-win relationship needs to continually be emphasized so that the swimmer becomes the beneficiary of both programs. The number of high schools that are offering swimming as a varsity sport continues to rise. As this growth continues, it is our hope that the overall good relationship continues be of benefit to both organizations.			
c.	College			
i.	The Task Force does not feel, at this time, that a large enough number of college swimmers are taking spots in the final heats from high school aged swimmers. If in the future the number of college swimmers making finals grows, the addition of a 4 th heat in finals for college swimmers only would be our solution.			
ii.	For athlete funding to Nationals, we recommend a tiered system of reimbursement with swimmers who were registered in Virginia during their age group years receiving the normal budgeted amount and those who were not, a reduced amount.			
d.	Masters			
i.	Clubs should look for ways to include Masters Swimmers in their meets			