

**Virginia Swimming Webmaster Report**  
**Board of Directors Meeting, 7 January 2007**

1. Here are the monthly daily visits averages from this swim year:

Month	Visits/Day	Month	Visits/Day
September 2006	847	March 2007	
October 2006	1111	April 2007	
November 2006	1215	May 2007	
December 2006	1266	June 2007	
January 2007		July 2007	
February 2007		August 2007	

Here are the daily visits for the Champs Meets (Real-Time Results):

March 2007				July 2007			
Senior Champs		Age Group Champs		Age Group Champs		Senior Champs	
Day	Visits	Day	Visits	Day	Visits	Day	Visits
9		16		19		26	
10		17		20		27	
11		18		21		28	
12		19		22		29	
				23			

- Under LSC Operations, each Committee Chair has a page. We need to get the appropriate information posted to those pages. I've received some additional information, but there's still some to go. Attached is a list of the information I still need.
- Since the last meeting, I've been basically in the update/maintenance mode. All the pages have been updated for the new swim year. In addition to normal operations, I've updated / added content to the Achievement section (Top 16 and Scholastic All Americans), Officials section (References, Certification), Meet Hosting (Guidelines and Miscellaneous), and Clubs (Club Recognition).
- I still have a list of enhancements I want to do to the site (updating the look and feel a bit, strengthening the design, and adding some content). I will be working on them as soon as I can find some extra time. I completed the Bid Request and Sanction Application functions.
- Attached is the current Club Webmaster Roster (mostly updated – still waiting to hear from several clubs).

Respectively submitted,

***Michael Downs***

Webmaster, Virginia Swimming

Attachments:

- A – List of Information Needed for the Website
- B – Virginia Swimming Club Webmaster Roster

## Attachment A

### List of Information Needed for the Website

1. Clubs: This page just needs normal maintenance.
2. Coaches: We have the Past CoY through 2000. Any other ideas??
3. Athletes: Past Swimmers of the Year (still waiting for a list). Any other ideas??
4. Officials: This section just needs normal maintenance.
5. Parents: Any ideas??
6. Alumni: Any ideas??
7. Home: This section just needs normal maintenance.
8. Meets: We have the Past Champs from the LSC level champs meets through 2000. This page just needs normal maintenance.
9. Times: This page just needs normal maintenance.
10. Achievements: We need to fix the Top 16 page (some done, still need more time to do the rest). Any other ideas?
11. Registration: This page just needs normal maintenance.
12. Calendar: This page just needs normal maintenance.
13. History: I need someone to draft a narrative history of the LSC.
14. Photo Gallery: This page just needs normal maintenance.
15. LSC Operations
  - a. Age Group: James, I need a description of the LSC's Age Group Program and committee meeting minutes (old ones, if you have them, and whatever else you think is appropriate. I also need you to update the committee members and get me the updated LC QTs and Seasonal Champs info.
  - b. Board of Review: This page just needs normal maintenance.
  - c. Camps: This page just needs normal maintenance.
  - d. Coaches: Stu, I need the minutes from past meetings; this is probably the place to put the Banquet Awards process/information. Any other ideas?
  - e. Disability: Lee, I need whatever you think is appropriate, especially a description of the LSC's Disability Program and POC information.
  - f. Equipment: Matt, I think we need the Area Equipment POCs and an inventory of the LSC's equipment and where it's located (replacement costs might open some eyes, too); plus our philosophy/plan on the maintenance and update of our systems; tips on operation and maintenance would be good. We probably need an explanation/update on the CTS 6 issue. Any other ideas??
  - g. Finance: Bill/Bob, perhaps we need an explanation of the Budget process and a description of the Budget Lines?; should we have an on-line reimbursement form?; any other ideas?
  - h. Officials: This page just needs normal maintenance.
  - i. Open Water: Whoever the LSC's OW Coord is??, I need a description of the LSC's Open Water Program, upcoming meet information (I think Virginia Swimming-sanctioned meets should be on the LSC schedule, too), and anything else you think is appropriate.
  - j. Outreach: Chester, I need a description of the LSC's Outreach Program and anything else you think is appropriate (scholarship info, how to donate a scholarship, request form??).
  - k. Records: This page just needs normal maintenance.
  - l. Registration: This page just needs normal maintenance.

- m. Rules/Legislation: Walter, I need a description of the Rules/Legislation process; perhaps a form to submit a Constitution/By-Laws/Policies change?; any other ideas??
  - n. Safety: This page just needs normal maintenance.
  - o. Senior: Pete, I need a description of the LSC's Senior Program, committee meeting minutes, and whatever else you think is appropriate. Should we have Senior Circuit information here?
  - p. Technical Planning: I need committee members, committee meeting minutes. **We have a lot of updating to do.**
  - q. Top 16-NVT: This page just needs normal maintenance.
  - r. Zone Team: I'm open to suggestions as to what else needs to be here. I think, based on some issues we had this year, we should have more explanation of what the Zone Team is all about and how/why things are done.
16. Forms/Documents: This page just needs normal maintenance.
17. HS Swimming: This section just needs normal maintenance.
18. USMS Swimming: I think this one's OK, for now. Any ideas??
19. Links: This page just needs normal maintenance.
20. About Us: This page just needs normal maintenance.