

Virginia Swimming Webmaster Report
Board of Directors Meeting, 28/29 April 2007

1. Here are the monthly daily visits averages from this swim year (reg = prev, **bold = cur**):

Month	Visits/Day	Month	Visits/Day
September 2006	673 / 847	March 2007	1881 / 2031
October 2006	852 / 1111	April 2007	
November 2006	980 / 1215	May 2007	
December 2006	903 / 1244	June 2007	
January 2007	1067 / 1506	July 2007	
February 2007	1463 / 1910	August 2007	

Here are the daily visits for the Champs Meets (Real-Time Results) (reg = prev, **bold = cur**):

March 2007				July 2007			
Senior Champs		Age Group Champs		Age Group Champs		Senior Champs	
Day	Visits	Day	Visits	Day	Visits	Day	Visits
9	2855 / 2724	16	2941 / 3026	19		26	
10	2770 / 2879	17	3117 / 3023	20		27	
11	2945 / 2997	18	3541 / 3398	21		28	
12	2423 / 2751	19	2979 / 2784	22		29	
				23			

2. Under LSC Operations, each Committee Chair has a page. We need to get the appropriate information posted to those pages. I've received some additional information, but there's still some to go. Attached is a list of the information I still need.
3. Since the last meeting, I've been basically in the update/maintenance mode. In addition to normal operations, I've updated / added content to several pages.
4. I still have a list of enhancements I want to do to the site (updating the look and feel a bit, strengthening the design, and adding some content). I will be working on them as soon as I can find some extra time.
5. During SC Age Group Champs, we could not get access to the internet at FEAC so that we could post Real Time Results and send meet backups to MAC (not allowed on their network). I tried to get *Verizon* to loan us a pair of Air Cards, but they couldn't. They suggested we get them on their 30 day free trial. I spoke to George about using the Air Cards at the cost of the 1 week service (\$19 each). It also costs \$25 each for activation (I thought this was refundable, too, but it wasn't). The reimbursement form for \$88 is attached. Recommend the cost be charged against the meet.

6. In order to address the problems we're having with internet access at the championship venues, I propose we purchase a *Verizon* Air Card and a wireless router that accepts it to use for Real Time Results. We can setup and operate our own network with wireless internet access without dependence on the venue or it's supporting organization. The cost would be:
 - Air Card - \$99 + \$25 activation
 - Service - \$59 per month unlimited access
 - Router - \$270
7. Based on George's recommendation/approval, I purchased an upgrade to Adobe Acrobat (6.0 to 8.0) so that we have more capability and control with our PDF documents. The reimbursement form for \$159 is attached.
8. Attached is the current Club Webmaster Roster (mostly updated – still waiting to hear from several clubs).

Respectively submitted,

Michael Downs

Webmaster, Virginia Swimming

Attachments:

- A – List of Information Needed for the Website
- B – Virginia Swimming Club Webmaster Roster
- C – Reimbursement Form for Air Cards to Support SC AGC
- D – Reimbursement Form for Adobe Acrobat Pro 8.0

Attachment A

List of Information Needed for the Website

1. Clubs: This page just needs normal maintenance.
2. Coaches: Any other ideas??
3. Athletes: Past Swimmers of the Year (still waiting for a list). Any other ideas??
4. Officials: This section just needs normal maintenance.
5. Parents: Any ideas??
6. Alumni: Any ideas??
7. Home: This section just needs normal maintenance.
8. Meets: This page just needs normal maintenance.
9. Times: This page just needs normal maintenance.
10. Achievements: I fixed the Top 16 page, sort of (still need more time to do it right). Any other ideas?
11. Registration: This page just needs normal maintenance.
12. Calendar: This page just needs normal maintenance.
13. History: I need someone to draft a narrative history of the LSC.
14. Photo Gallery: This page just needs normal maintenance.
15. LSC Operations
 - a. Age Group: James, I need a description of the LSC's Age Group Program and committee meeting minutes (old ones, if you have them, and whatever else you think is appropriate. I need the updated LC QTs.
 - b. Board of Review: This page just needs normal maintenance.
 - c. Camps: This page just needs normal maintenance.
 - d. Coaches: Stu, I need the minutes from past meetings; this is probably the place to put the Banquet Awards process/information. Any other ideas?
 - e. Disability: Lee, I added some info (it's old, but that's all there is). I need whatever you think is appropriate, especially a description of the LSC's Disability Program and POC information. I also think we should post the list of VSI-registered disabled swimmers and their disability.
 - f. Equipment: Matt, I think we need the Area Equipment POCs and an inventory of the LSC's equipment and where it's located (replacement costs might open some eyes, too); plus our philosophy/plan on the maintenance and update of our systems; tips on operation and maintenance would be good. We probably need an explanation/update on the CTS 6 issue. Any other ideas??
 - g. Finance: Bill/Bob, perhaps we need an explanation of the Budget process and a description of the Budget Lines?; should we have an on-line reimbursement form?; any other ideas?
 - h. Officials: This page just needs normal maintenance.
 - i. Open Water: Whoever the LSC's OW Coord is??, I need a description of the LSC's Open Water Program, upcoming meet information (I think Virginia Swimming-sanctioned meets should be on the LSC schedule, too), and anything else you think is appropriate.
 - j. Outreach: Chester, I need a description of the LSC's Outreach Program and anything else you think is appropriate (scholarship info, how to donate a scholarship, request form??).
 - k. Records: This page just needs normal maintenance. I need the updated records files for the LSC and Champs Meets.

- l. Registration: This page just needs normal maintenance.
 - m. Rules/Legislation: Walter, I need a description of the Rules/Legislation process; perhaps a form to submit a Constitution/By-Laws/Policies change?; any other ideas??
 - n. Safety: This page just needs normal maintenance.
 - o. Senior: Pete, I need a description of the LSC's Senior Program, committee meeting minutes, and whatever else you think is appropriate. Should we have Senior Circuit information here?
 - p. Technical Planning: I need committee members, committee meeting minutes. **We have a lot of updating to do, still.**
 - q. Top 16-NVT: This page just needs normal maintenance.
 - r. Zone Team: I'm open to suggestions as to what else needs to be here. **I think, based on some issues we had this year, we should have more explanation of what the Zone Team is all about and how/why things are done.**
16. Forms/Documents: This page just needs normal maintenance.
 17. HS Swimming: This section just needs normal maintenance.
 18. USMS Swimming: I think this one's OK, for now. Any ideas??
 19. Links: This page just needs normal maintenance (I added a few more links).
 20. About Us: This page just needs normal maintenance.